



Sheffield Road, Oxspring, Sheffield, S36 8YW  
tel: 01226 763020 fax: 01226 763020  
email: s.irwin2@barnsley.org



Headteacher: Mrs Sharon Irwin

24<sup>th</sup> November 2016

Dear Parents / Carers

Christmas at Oxspring Primary School

I am delighted to say that we are currently in the process of making plans for the festive season at Oxspring Primary School and would really appreciate your help please.

Once more this year, we plan to purchase a real Christmas tree for the school hall and update our Christmas decorations. In 2014, we started a new tradition by having every child in school represented on the Christmas tree, which is something we would like to continue for this Christmas and in years to come.

So, if you are able to, could you please send your child to school with a Christmas bauble or Christmas tree decoration by Wednesday 30<sup>th</sup> November 2016. We will write your child's name and date on their decoration, in a permanent marker, so that each year these can be used to symbolise your child's time at Oxspring Primary School. We can then extend these each year with our new starters. If you are unable to provide your child with a decoration, please do not worry. We will ensure that each child is represented on this year's Christmas tree.

In addition, if you have any good quality Christmas decorations which you no longer need and can donate to school, they would be most gratefully received.

Many thanks.

Kind regards

Mrs Sharon Irwin