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Deputy Headteacher: Mrs Helen Rolling



Wednesday 24th November 2021

Arrangements for school drop off and pick up

Dear parents and carers,

As you are aware, changes to the school drop off and pick up times were implemented due to Covid in order to reduce transmission, particularly whilst much of the population were not vaccinated. Whilst we are still in a pandemic, we are now, and in line with schools in the local area, reverting back to our previous arrangement for the start and end of school day. We have not taken the decision lightly and have discussed this at length, as a whole school team, and agree that the impact that staggered times have on the start and end of days is significant in terms of the reduction in learning time and staffing. **From Monday 29th November, we will revert to all children arriving for school at 8:45am and leaving at 3:30pm as per the specific details given for each class on page 2 of this letter.**

With these changes, we politely ask that all parents and carers continue to maintain reasonable social distancing when on the school premises, that face coverings are worn to offer additional protection to the vulnerable members of our school community and that only one parent or carer collects/ drops off. I thank you for the support you have given the school in ensuring the current arrangements have worked effectively and thank you in advance for your support as we see a return to normal to whole school timings. It is **essential** that your child's class teacher is fully aware of any alternative arrangements for the end of the day especially for older children where you are happy for them to leave and walk home independently.

Kind regards

Mrs Helen Rolling

Deputy Headteacher



Class 1-

Start of school

Children to line up on the red lines marked C1 in the playground in front of the KS1 building. The class teacher or teaching assistant will collect the children and take them into class at 8:45am

End of school

Parents to wait at the entrance to the KS1 building (through the brown side gate)

Class 2

Start of school

Children to line up on the blue lines marked C2 in the playground in front of the KS1 building. The class teacher or teaching assistant will collect the children and take them into class at 8:45am

End of school

Parents to wait at the side of the KS1 building and children will leave via the side door by the ramp.

Class 3

Start of school

Children to line up on the orange lines marked C3 in the playground in front of the KS1 building. The class teacher or teaching assistant will collect the children and take them into class at 8:45am

End of school

Parents to wait outside of the KS2 building opposite the ramp

Class 4

Start of school

Children to line up against the ramp near the Astroturf to enter school through the hall. The class teacher or teaching assistant will collect the children and take them into class at 8:45am

End of school

Parents to wait near the Astroturf and children will leave through the school hall.

Class 5

Start of school

Children to enter the classroom independently from 8:30am (8:45am at the latest)

End of school

Parents to wait outside of the KS2 building opposite the ramp.

We will continue with the one way system at the front of school to avoid congestion through the narrow entrance gate.

