

## PTA AGM minutes, 9<sup>th</sup> November 2017.

### Present

Jenny S, John M, Hannah G, Paul W, Lisa D, Louise G, Leah M.

### Apologies

Jay S, Joanne A, Sally S.

### Chair's Report

2016 – 2017 has been another very busy year for the PTA, with the completion of two fundraising projects, improving the school playground and also to improve the reading resources in KS1. Our current project 'Making IT Happen' has also got off to a flying start and school have already been able to purchase new ipads thanks to a generous donation from a local business. The PTA continues to be well supported by all members of school staff, who give up many hours outside school to help make our events so successful and a number of new parents have expressed an interest in joining.

In terms of fundraising it has been a very good year, the Christmas Fayre and the Sunny Duck race made good amounts for PTA funds and were very well attended, please see treasurers report. Oxspring parents managed to drink the bar dry at the duck race and the BBQ sold out. Coffee mornings and discos continue to be popular events and attendances (and profits) are increasing each time. We have also held a number of other events such as first aid training, Introduction to meditation and a very successful fashion show, all making profits for the PTA. Throughout school, pupil involvement has increased as enterprise projects from pupils link to a larger PTA fundraising project. Promoting events through facebook has again been very successful and parents have been very positive, and respectful of, the use of social media in this way. New parents who joined the group before the Summer have said that it was a great introduction to all the great things our school does.

Over the Last year the PTA has provided funds for the following, over £1000 in 'class money', new reading resources for Class 1 and 2. Transport costs for visits to the cinema, , musical recitals, sporting events and Sports Day at the EIS and funding for our school event on TDY day. Once again we provided funds for the following; the SATS Breakfast Club, costs for the Y6 award evening and a 50% contribution to the Y6 trip to Flamingo Land. This was all in addition to the main 'project playground' fundraiser.

As the preparations for the Christmas Fair begin, we are already pleased to have secured both a first prize , kindly donated Mr Laslett and a raffle ticket sponsor; Pennine Housekeeping. This will allow us to purchase our second and third prize hampers.

Mr West adds that the money raised by the Reds in the Community event will be added to the playground provisions c.£400.

## **Treasurers Report**

**November 2017**

### **Treasurers Report to 31/10/17**

Available funds as at 31/10/17 **£3,391.61**

Since October and **included** in this figure we have received donations from an anonymous local business of £1,000.00 and collected £234 from the Bake Off and £35.11 from the sale of Tea & Coffees at the Harvest Festival.

Since October and **included** in this figure we have paid £1,000 for IT equipment, in addition the Bake Off money was topped up and £322.15 was given for IT equipment.

A cheque has been raised for the next 50/50 Draw to be drawn (for the Sep & Oct draw) prize of £55.

In addition to this we held a Disco at the end of the last term which raised £

Approximate balance from all the above figures leaves **£**

Total to date for IT Equipment

£1,322.15

## **Appointment of Officers**

Current roles to remain the same for another year, Jay S and Jenny S to switch roles, Secretary is now Jenny S and Vice Secretary is now Jay S.

## **Date of next year's AGM**

Either the first or second Thursday in November 2018, to be decided in conjunction with school.

## **General Meeting**

### **Matters arising from minutes of previous meeting**

None brought up for discussion

## **Fashion Show**

Jo A has plans well in hand.

We need to push the advertising more on Facebook, on our personal pages and share to the local selling groups.

John M, Lisa D, Paul W, and Hannah G offer to help after with the tidying.

### **Wreath Making**

20 places available.

Emily G-R suggest three possible dates 5<sup>th</sup>, 8<sup>th</sup>, 11<sup>th</sup> December.

We suggest the 5<sup>th</sup>, Mr West to double check with school it is a suitable date.

New charge this year of £15 per person.

Leah offered to prepare her festive punch again for the evening.

Bookings taken on a first come first serve basis.

### **Carols around the tree and Nativity performances**

We are serving complimentary refreshments at each event, not the evening performance.

### **Finances and Grants**

Agree to pay total cost of the coach travel to the cinema trip this year.

Class Money-

£100 to be given to each class so £500 in total

PTA to buy a digital camera for each class as a Christmas Gift/part of the IT wish list.

### **'Project Playground' update (Grant Application) and IT project update**

There is a third resubmission of the grant application in place.

Updates to be given at each IT event.

### **Christmas Fair Friday 1<sup>st</sup> December at 6pm**

Raffle tickets and letter – to go out tomorrow along with Christmas Card order forms.

Drinks license- Pete Sparks has once again applied for this for us.

Bar – need to top up existing stock, Sally Stanger has offered to help with this. Hannah to buy cans of pop from Cost co. Possibly use wine boxes?

Food – order reduced numbers of pies this year. Provide a better veggie option this year, possibly a curry in slow cooker, maybe make it gluten free?

Stall list – Jenny S to print out and our up in Staff Room-for names to be added

Second hand book stall to be added back in along with school new books for sale.

Grotto- ask for a volunteer to decorate if possible on the Thursday evening? Check with Liz L if she would like to do it again this year?

Buy 60 selection boxes plus 10 allergy friendly ones.

Choir – ask Mrs Darigala if it is possible to start singing at 5.45/5.50 on the steps in front of the main school doors, signalling the start of the Fair.

Soft toy trail – Hannah G suggests a new stall for this year a soft toy trail around the Fair, with chance to win one of the toys.

Outside Stalls – White Witch Designs, Helen S-C, Dinky Digits, Sarah Dickinson, Fran,  
Non uniform day – I return for Tombola donation  
PowerPoint display – Mr West to put together some power point slides with info on to be displayed  
in the hall and class rooms five and two. Jenny S to get info to Mr West, what we have done, what  
we have raised, what to spend money on etc.info about the fair.

**A O B**

Louise to look into possibility of PayPal